

NOTTINGHAM CITY COUNCIL

SCHOOLS FORUM

MINUTES of meeting held on 13 January 2014 at Loxley House from 1.48 pm to 2.37 pm

	School	EIP
Primary Governors (3)		
Janet Molyneux	Rise Park Primary	Aspire
Ed Williams	Dovecote Primary	Clifton
Primary Head Teachers (5)		
Carol Barker	Woodlands	West 8
Shaun Farrington	Burford Primary	Sherwood
Judith Kemplay	Melbury Primary	K2S
Terry Smith	Greenfields Community	Central
Alison Tones	Rufford Primary	Bulwell
Secondary Head Teachers or Governors (3)		
Sally Coulton (Head)	Ellis Guilford	Ellis Guilford
Les Michalak (Governor)	Farnborough	Clifton
Nursery Head Teacher or Governor (1)		
Bev Angell (Governor)	Nottingham Nursery	Central
Pupil Referral Unit (PRU) (1)		
Angie Mindel	Lead Officer for PRUs	
Primary Academy Head Teacher or Governor (10)		
Jo Bradley (Head)	Blue Bell Hill Primary	EPIC
Dean Pomeroy (Head)	Warren Primary	Aspire/EPIC
Mark Precious (Head)	Old Basford	Ellis Guilford
Moira Dales (Head)	Our Lady and St Edward's	Beckett
Tony Simpson (Governor)	St Patrick's Primary	Beckett
James Strawbridge (Governor)	Glapton Primary	Clifton
Secondary Academy Head Teacher or Governor (4)		
Linda Abbott (Governor)	Bulwell	Bulwell
Carol Fearria (Head)	Emmanuel	Emmanuel Cluster
Mike McKeever (Head)	Trinity	Trinity
Ann Witheford (Head)	Fernwood	
Early Years (3)		
Kathryn Bouchlaghem	Early Years Manager	
Gary Holmes	Stepping Stones Day Nursery	
Special School Head Teacher or Governor (1)		
No representative currently		
14-19 (1)		
No representative currently		
Unions (1 collective vote)		
Susi Artis	NUT	
Maggie Proctor	NASUWT	
David Wand	Unison	

indicates present at meeting

Substitutes in attendance

Wilf Fenwick (for Carol Fearria)
Annwen Mellors (for Sally Coulton)
Catherine Smith (for Kathryn Bouchlaghem)

Colleagues, partners and others in attendance

Alistair Conquer - Education Partnerships)
Tim O'Neill - Family Community Teams) Children and Families
Jennifer Shadbolt - School Organisation)
Janine Walker - Special Educational Needs)

Julia Homes - Finance Support)
Ceri Walters - Finance Support) Resources
Laura Wilson - Constitutional Services)

24 APOLOGIES FOR ABSENCE

Carol Barker (Woodlands)
Kathryn Bouchlaghem (Early Years)
Sally Coulton (Ellis Guilford)
Carol Fearria (Nottingham Emmanuel)
Judith Kemplay (Melbury Primary)
James Strawbridge (Glapton Primary)
David Wand (Unison)

25 DECLARATIONS OF INTERESTS

None

26 MINUTES

Subject to changing SRR to SSR in minute 18, the Forum confirmed the minutes of the meeting held on 5 December 2013 as a correct record and they were signed by the Chair.

27 WORK PROGRAMME

Laura Wilson, Clerk to the Forum, updated the work programme at the meeting to clarify that the Schools Forum Constitution report in February will consult members on the proposed changes, and that the final version of the Constitution will be submitted to the April meeting for approval.

28 PUPIL GROWTH CONTINGENCY FUND - UPDATE ON SPEND

Jennifer Shadbolt, Project Manager, School Organisation, introduced her report updating the Forum on the spending of the Pupil Growth Contingency Fund during the Autumn Term 2013.

RESOLVED to note

- (1) **the spend so far, as detailed in paragraph 1.4 of the report;**
- (2) **the identified future spend, as detailed in paragraph 1.5 of the report.**

29 SCHOOLS BUDGET 2014/15

Ceri Walters, Finance Business Partner, Children and Families Finance Support Team, introduced her report updating Forum on the 2014/15 budget position and seeking approvals to progress with the 2014/15 budget development.

She provided the following additional information in response to questions and comments from the Forum:

- (a) the figures in Appendix A for 2013/14 are subject to review and the close down report will contain the exact figures;
- (b) quarterly monitoring reports will be introduced in the future to keep the Forum up to date and help enable accurate forecasting;
- (c) the Prior Attainment Factor rate will be reviewed and altered as necessary;
- (d) the budget confirmation for Pupil Referral Units will be later than the confirmation for schools because of waiting for confirmation of the High Needs funding from the Department for Education (DfE).

RESOLVED to

- (1) **note:**
 - (a) **the latest position of the 2014/15 Dedicated School Grant (DSG) budget setting process that the initial DSG budget allocation for Nottingham for 2014/15 is £228.310 million before academy recoupment which assumes:**
 - **an increase in learning places for two year olds extending the statutory entitlement to 40% of lower income households nationally. The DfE have estimated that Nottingham will have 2,700 qualifying for a place with funding representing and 80% take up;**
 - **a flat cash rate per pupil;**
 - **removal of the Carbon Reduction Commitment Energy Efficiency Scheme.**

During the next 2 months the figure will be updated by the DfE using the High Needs and Hospital Education census data recently submitted;
 - (b) **the latest position of the Pupil Premium (PP) settlement that the allocation will be based on January 2014 census data using an increased rate. PP is allocated based on the number of pupils who have been eligible for Free School Meals (FSM) in the last 6 years and an update will be provided when the final PP allocation has been received incorporating the impact of FSM for all Years 1 and 2;**

(2) approve the de-delegation of the Building Maintenance budgets:

Primary	£207,825
Secondary	£45,294
TOTAL	£253,119

<u>Vote</u>	Maintained schools	
	<u>Primary</u>	<u>Secondary</u>
For	5	2
Against	0	0
Abstained	0	0

(3) approve the following Schools and Early Years Central Expenditure:

Schools

Schools Admissions	£584,000
Termination of employment costs	£1,608,000
Capital expenditure	£1,508,000
Prudential borrowing costs	£326,000
Combined services – Family Support	£981,000
Combined services – Integrated Placements	£1,327,000
Combined services – Serving Vulnerable Groups – Looked After Children	£483,000
Combined services – Safeguarding training	£114,000
TOTAL	£6,931,000

Early Years

Central management and administration support	£203,000
Foundation stage improvement	£335,000
Statutory requirement – Qualifying Training, Support Grant, Quality Improvement and Continuous Improvement	£258,000
Sufficiency Support	£63,000
Welfare Support	£300,000
TOTAL	£1,159,000

(4) endorse the realignment of the secondary school Prior Attainment Factors, as detailed in paragraph 5.4 of the report, and note the impact this has on individual school budgets:

Ellis Guilford	-£668
Farnborough School Technology College	£334
Big Wood School	£632
Hadden Park High School	-£2,096
Nottingham Girls' Academy	-£618
Top Valley Academy	-£252
The Fernwood School	£797
Bluecoat Academy	£1,984
The Trinity School	-£22
Nottingham University Samworth Academy	-£626
Nottingham Academy	-£895
The Bulwell Academy	-£223
The Nottingham Emmanuel School	-£83

- (5) **agree to establish a Schools Forum sub-group in 2014 to review the budget factors, and agree that a separate report will be presented to the Forum before the end of the Summer term outlining the requirements of the group and asking for members.**

30 IMPLICATIONS OF THE CHILDREN AND FAMILIES BILL

Janine Walker, Service Manager, Special Educational Needs, introduced her report setting out the requirements of the Children and Families Bill which will come into effect in September 2014 to transform the way that services for children with Special Educational Needs (SEN) will be delivered.

She provided the following additional information in response to questions and comments from the Forum:

- (a) the offer of individualised budgets is complicated and systems for calculating and allocating the indicative budgets are being investigated;
- (b) the Pupil Premium will be part of the indicative budget but it isn't clear if it can be included in the individualised budgets;
- (c) an increase in requests for assessments is expected in the first couple of years;
- (d) there will need to be an increase in the budget to meet needs;
- (e) a Further Education Forum has been set up that will work with employers to ensure young people leave education with the skills to gain employment.

RESOLVED to

- (1) **note the implications of the bill and the new legal requirements places on Local Authorities, schools, Clinical Commissioning Groups and partners from September 2014, as detailed in the report;**
- (2) **note the progress to date and support the proposed implementation plan and approach, as detailed in the report;**
- (3) **champion a partnership approach to implementing these changes, in particular through joint commissioning, delivery and funding of services;**
- (4) **note the intention to present a further report once the overall financial implications of implementing the requirements are clearer.**